

Salt Lake County ARES®



Event Planning Document  
ARES-EPD

**Table of Contents**

**ARES-EP01: Event Briefing Record ..... 3**

**ARES-EP-02: Event Objective Record ..... 4**

**ARES-EP-03: Event Station Directory ..... 5**

**ARES-EP-04: Event Communication Assets Plan..... 6**

**ARES-EP05: Resource/Tactical Net Check-in Record ..... 7**

**ARES-EP07: Station Staffing Log ..... 9**

**ARES-EP-08: Event Communication Requirement Plan ..... 10**

**ARES-EP-09: Event Station Planning Record ..... 11**

<b>ARES-EP01: Event Briefing Record</b>	
<b>Event Description:</b>	<b>Event Coordinator: Call Sign:</b>
<b>Event Date:</b>	<b>Period of Operation: Start Time: 08:00 End Time:</b>
<b>Area(s) of Operation:</b>	
<b>Summary of Actions:</b>	

<b>ARES-EP-02: Event Objective Record</b>		
<b>General Objectives: Simulated Emergency Test (SET 2012)</b>		
<b>Weather for Event:</b>		
<b>Safety Message:</b>		
<b>Responsibility:</b>	<b>Name:</b>	<b>Call Sign:</b>
<b>Event Emergency Coordinator:</b>	<b>Pat Malan</b>	<b>N6VLU</b>
<b>Public Relations:</b>		
<b>Logistics:</b>		
<b>Net Control(s):</b>		
<b>Technical Specialist:</b>		

<b>ARES-EP-03: Event Station Directory</b>		
<b>Event:</b>	<b>Station Tactical Calls</b>	<b>Date</b>
<b>Station</b>	<b>Tactical Call Sign</b>	<b>Location</b>
American Red Cross	ARC	EOC:
Cottonwood Heights	Cottonwood	EOC:
Draper City	Draper	EOC:
Herriman City	Herriman	EOC:
Holladay City	Holladay	EOC:
Midvale City	Midvale	EOC:
Murray City	Murray	EOC:
National Weather Service	NWS	EOC:
Riverton City	Riverton	EOC:
Salt Lake City	Salt Lake	EOC:
Salt Lake County	County	EOC:
Sandy City	Sandy	EOC:
South Jordan City	South Jordan	EOC:
South Salt Lake City	South Salt Lake	EOC:
State of Utah	State	EOC:
Taylorsville City	Taylorsville	EOC:
Valley Emergency Communications	VECC	EOC:
West Jordan	West Jordan	EOC:
West Valley City	West Valley	EOC:

See: ARES-SACM Manual:

**ARES-EP-04: Event Communication Assets Plan**

<b>Date:</b>	<b>Time</b>			
<b>Net Type:</b>	<b>Frequency</b>	<b>CTCSS</b>	<b>Repeater/Simplex</b>	<b>Comments</b>
EOC 1:	146.700	100	Repeater	Salt Lake County ARES Primary
EOC 2:	448.450	100	Repeater	American Red Cross
EOC 3:	449.900	100	Repeater	Alternate Message Handling
EOC 4:	223.940	100	Repeater	Mobile or Shadow
EOC 5:	147.540		Simplex	EOC Use
EOC 6:	145.530		Simplex	EOC Use
HOSP 1:	447.250	100	Repeater	Hospital Tactical Net
HOSP 2:	146.840	CS	Repeater	Alternate Hospital
HOSP 3:	447.025	100	Repeater	Alternate Message Handling
HOSP 4:	224.780	100	Repeater	Alternate Mobile
HOSP 5:	146.420		Simplex	Hospital Use
HOSP 6:	146.500		Simplex	Hospital Use
RES 1:	146.620	CS	Repeater	UARC Resource Net Primary
RES 2:	146.880	88.5	Repeater	ARES® Secondary Resource Net

**Power Sources Needed:**

Facility Power    
 Portable Generator    
 Battery Only    
Power needed for:    Hrs.

**Radio Services Needed:**

UHF/VHF    
 Packet Radio    
 DSTAR/DRATS    
 APRS  
 HF    
 Public Safety    
 Aircraft    
 Marine  
 Computers    
 Video/Camera    
 Telephone    
 Printer

**Software Needed:**

Packet    
 DRATS    
 APRSPPOINT    
 Word Processing  
 Spreadsheet    

**See: Field Operations Manual for full band plan.**



**ARES-EP06: Event Command Messages**

Time:	To:	From:	Subject:	#	Message:	Mode
08:00				1.		Packet
08:15				2.		Voice
08:30				3.		DRATS
08:45				4.		Voice
09:00				5.		Packet
09:15				6.		Voice
09:30				7.		DRATS
09:45				8.		Voice
10:00				9.		Packet
10:15				10.		Voice
10:30				11.		DRATS
10:45				12.		Voice
11:00				13.		Packet
11:15				14.		Voice
11:30				15.		DRATS
11:45				16.		Voice
11:00				17.		Packet
11:15				18.		Voice
11:30				19.		DRATS
11:45				20.		Voice
12:00				21.		Packet
12:15				22.		Voice
12:30				23.		DRATS
12:45				24.		Voice
13:00				25.		Packet
13:15				26.		Voice
13:30				27.		DRATS
13:45				28.		Voice
14:00				29.		Packet
14:15				30.		Voice
14:30				31.		DRATS
14:45				32.		Voice
15:00				33.		Packet
15:15				34.		Voice
15:30				35.		DRATS
15:45				36.		Packet
16:00				37.		Voice
16:15				38.		DRATS
16:30				39.		Voice
16:45				40.		Voice
17:00				41.		Voice





**ARES-EP-08: Event Communication Requirement Plan**

<b>Agency:</b>			<b>Contact Location:</b>			
<b>Agency Contact:</b>			<b>Contact Phone:</b>			
<b>Station:</b>	<b>Location/Who</b>	<b>Traffic</b>	<b>Precedence</b>	<b>Service</b>	<b>Mode</b>	<b>Loc/Equipment</b>
<b>Agency:</b>						
<b>Mobile:</b>						
<b>Inter-agency:</b>						
<b>Shadow:</b>						
<b>ARES System Allocations:</b>						
<b>Repeater(s):</b>						
<b>Simplex:</b>						
<b>Operators:</b>						
<b>Equipment:</b>						

**Comments:**

<b>ARES-EP-09: Event Station Planning Record</b>			
<b>Date</b>	<b>Station Location:</b>		
Station Name:	Operation Hours	Agency Served	
Tactical Call:	Mobilization:	Function:	
Freq: Assignment:	Demobilization:		
Location / GPS:	# Operators needed:		
	Equipment on Site:		
	Facilities Available:	Weather:	Agency site Personnel:
Station Name:	Operation Hours	Agency Served	
Tactical Call:	Mobilization:	Function:	
Freq: Assignment:	Demobilization:		
Location / GPS:	# Operators needed:		
	Equipment on Site:		
	Facilities Available:	Weather:	Agency site Personnel:
Station Name:	Operation Hours	Agency Served	
Tactical Call:	Mobilization:	Function:	
Freq: Assignment:	Demobilization:		
Location / GPS:	# Operators needed:		
	Equipment on Site:		
	Facilities Available:	Weather:	Agency site Personnel: